

Major Subdivision Final Plat, Application and Submittal – Checklist

• 2 or more lots with improvements •

*** Final Plat – 45.29.1**

- _____ 1 – Marked as Final Plat
- _____ B – Approved name on plat
- _____ All items in section 45.29.1 – A,C to F, H to L
- _____ G – Road entrances shown on plat
- _____ **Reference to two public land survey corner certificates – location by book and page number – existing or prepared and recorded prior.**
- _____ **ALL REQUIREMENTS OF 355.8 AND APPLICABLE SECTIONS OF CHAPTER 355 WILL BE REVIEWED FOR INCLUSION.**

*** Application and Submittals – 45.29.2 ****

- | | |
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| _____ A,B & C – Application form-signed | _____ - All items below required for recording – |
| _____ 2 – Application fee | _____ I – Subdivision name approval letter |
| _____ Final Plat – 10 copies | _____ - Items prepared by attorney – |
| _____ E – Approved construction plans | _____ D – Covenants to be filed* |
| _____ F – Improvement completion cert. | _____ F – Subdivision Impr. Agreement* |
| _____ F – Impr. to be completed after F.P. | _____ F – Recorded Surety Bond* |
| _____ F – Cost est. of Impr. to be compl. | _____ G – Street lot(s) dedication to HOA |
| | _____ G – Street or public area dedication |
| | _____ G – Easement submission* |
| | _____ H – Warranty Bond on file* |
| | _____ J – Signed fence agreements* |
| | _____ K – Resolution from City w/jurisd.* |
| | _____ L – Owner’s consent statement* |
| | _____ M – Mortgage holders consent stmt.* |
| | _____ N – Attorney’s title opinion* |
| | _____ O – County Treasurer’s statement* |

*Original documents are to be kept by the applicant until filing with Recorder.

**** Full Documentation** – listed items not required for the plat and application review can be deleted or a substitute provided – upon approval of the subdivision coordinator.

**** Procedure**–Summary guide and 45.29.3 Approval Procedure (pgs.31-32) for overview.

Contact the Subdivision Coordinator with any questions concerning the application – 319-653-7794

Please refrain from discussion of this application with the Washington County Land Use and Planning Commission Members as the administrative rules defer all discussion to regular meetings.