

**THE REGULAR MEETING OF THE
WASHINGTON COUNTY CONSERVATION BOARD (WCCB)**

August 11th, 2022

Meeting to order: President Craig Capps called the meeting to order at 4:28 PM at the Washington County Conservation Center at Marr Park.

Roll call:

BOARD MEMBERS PRESENT: Barb Donkersloot, Bill Nickell, Craig Capps, Kim Prier, Stan Stoops

BOARD MEMBERS ABSENT:

STAFF PRESENT: Executive Director Zach Rozmus, Fritz Engel Maintenance Supervisor, Naturalist Megan Jorgensen, Naturalist Asst. Randi Brase, Cody Smith Ranger Technician, Jacob Adrian Maintenance Technician

GUESTS PRESENT:

Approval of agenda: A motion was made to approve the agenda as provided by Kim Prier and seconded by Stan Stoops. Carried unanimously.

Review previous meeting minutes: A motion was made by Bill Nickell to approve the July 14th, 2022 regular meeting minutes. Motion was seconded by Barb Donkersloot and carried unanimously.

DISCUSSIONS AND ACTIONS:

- a. **Annual Report**
Rozmus with the assistance of the WCCB staff presented to the 2021-22 Annual Report to all those present.
- b. **Maintenance Technician**
Rozmus formerly introduced Jacob Adrian as the new Maintenance Technician for the WCCB. Rozmus advised that Adrian was a great addition to the WCCB work family. Over the past several months Adrian had displayed his work ethic, equipment operating skills, and passion for the natural resources. Rozmus said he was proud to add him to the department and looked forward to continuing to work with him.
- c. **Bur Oak Addition to the ERWA**
Rozmus informed the board that a closing date would likely be set for sometime in September regarding the Bur Oak Addition. Rozmus hoped to take possession of the property ahead of hunting seasons, so that the property signage could be installed on the property for public access.

Updates:

- a. **Marr Park Eagle Scout Project**
Rozmus said he had recently been in contact with Ayden Holden. Holden said that there had been some delays but that he planned to have the picnic tables completed in early September.
- b. **Conservation Center Displays**
Rozmus updated the board on the display upgrades for the conservation center. Rozmus presented the 2nd and 3rd renditions of the displays to the board and said that discussion with McCullough had been going very well. Rozmus hoped to have numbers and a timeline pertaining to the new displays yet this fall.
- c. **Southtown**
Rozmus provided an update to the board on a recent steering committee meeting that he took part in regarding Southtown planning. Rozmus said that he was working with Kalona City Administrator Ryan Schlabaugh on a substantial Riverboat Grant that would be a complete gamechanger for the project. Riverboat grant deadline was set for August 25th.

d. Marr Park Shower House

Rozmus advised that he worked to consolidate all the brainstorming ideas for a new shower house into a formal document. Rozmus hoped this document would help a contracted designer/architect see the vision of what the WCCB staff and board saw for a new shower house. Rozmus intended to reach out to companies regarding design/planning in the coming weeks.

Review of monthly reports

Maintenance Supervisor Fritz Engel’s monthly report was provided and reviewed.

Ranger/Technician Cody Smith’s monthly report was provided and reviewed.

Ranger/Technician Brett Johnson’s monthly report was provided and reviewed.

Naturalist Assistant Randi Brase’s monthly report was provided and reviewed.

Naturalist Megan Jorgensen’s monthly report was provided and reviewed.

Maintenance Technician Jacob Adrian’s monthly report was provided and reviewed.

Executive Director Zach Rozmus’ monthly report was provided and reviewed.

Bills

During this time a summary of the bills totaling \$11,155.67 for the month of July, 2022 were presented to the board.

TO WHOM	FOR	AMOUNT
Ace-N-More	Tools, coil, strap, cleaning supplies, spray paint, worms, filters, bulbs, boots, concrete	\$663.17
Arnold Motor	Lubricant, pry bar, join, minor tools, floor liner and mudflaps, toolbox, side steps, oil and filters	\$1,237.04
Cash-N-Carry Chemicals	Herbicides	\$590.00
Copy Systems	Monthly contract	\$60.69
Douds Stone LLC	Clean stone at Schmitter	\$227.56
Eastern Iowa Light & Power	Monthly electricity	\$2,863.94
Electrical Engineering & Equipment	Circuit breaker	\$105.06
Hickenbottom Inc.	Tank risers	\$207.62
Hi-Viz Safety	Keota Trailhead signage	\$224.75
ISU Washington County Extension	Master Conservationist Program	\$60.00
RACOM Corporations	Patrol Truck computer	\$93.75
River Products Company	Gravel	\$82.35
Ron Hemm	Campground hosts - June & July	\$600.00
State Hygienic Lab	Water testing	\$20.00
US Cellular	Monthly cell service	\$264.59
VISA	Day camp materials, mice, boots, pesticide signs, adobe, clothing - Rangers	\$833.20
Walmart	Craft and camp supplies, turtle supplies, cleaning supplies, clothing - Fritz	\$348.58

Washington Discount Tire	Tires, mount, and maintenance	\$1,890.00
Wemiga Waste	Waste removal	\$588.00
Windstream	Monthly internet	\$195.37
TOTAL BILLS		\$11,155.67

Meeting Adjourned: A motion was made by Kim Prier and seconded by Barb Donkersloot to adjourn the meeting at 5:55 PM. Motion was carried unanimously.

SIGNATURE

DATE