

**THE REGULAR MEETING OF THE
WASHINGTON COUNTY CONSERVATION BOARD (WCCB)
January 13th, 2022**

Meeting to order: President Craig Capps called the meeting to order at 4:29 PM at the Washington County Conservation Center at Marr Park.

Roll call:

BOARD MEMBERS PRESENT: Barb Donkersloot, Bill Nickell, Craig Capps, Kim Prier
BOARD MEMBERS ABSENT: Stan Stoops
STAFF PRESENT: Executive Director Zach Rozmus, Randi Brase, Fritz Engel, Megan Jorgensen
GUESTS PRESENT:

Oath of Office: Board member Barb Donkersloot read her oath of office beginning 5-year term (January, 2022-December 2027.)

Approval of agenda: A motion was made to approve the agenda as provided by Bill Nickell and seconded by Kim Prier. Carried unanimously.

Review previous meeting minutes: A motion was made by Kim Prier to approve the December 9th, 2021 regular meeting minutes. Motion was seconded by Bill Nickell and carried unanimously.

Election of Officers: A motion was made by Bill Nickell to keep the current officers in their positions for another year, motion was seconded by Barb Donkersloot and carried unanimously. Rozmus clarified that the positions were as follows: Board President Craig Capps, Vice President Barb Donkersloot, Secretary Kim Prier.

DISCUSSIONS AND ACTIONS:

a. 2022-2023 Budget

Rozmus presented the prepared budget proposal for fiscal year 2022-2023. Following his presentation Rozmus advised that he and Craig Capps would present the same information to the board of supervisors on January 14th.

b. Kewash Easement

Rozmus advised that he now had the purchase agreement in hand from Attorney Scott Flynn pertaining to the sale of the Kewash Easement located along the Kewash Trail near 503 and 505 W. 5th St. in Washington, Iowa. In addition, Rozmus added that he had continued to forward all the documents to the county attorney as well. Kim Prier made a motion to approve resolution 01-13-2022-01 which approved the purchase agreement as provided by Flynn Law Office PLC and Anderson & Houghton LLP. Motion was seconded by Bill Nickell, roll call votes are listed below.

NAME	AYE	NAYE	ABSENT	ABSTAIN
President Craig Capps	X			
V. President Barb Donkersloot	X			
Member Stan Stoops			X	
Member Bill Nickell	X			
Member Kim Prier	X			

Resolution passed 4-0

c. English River Wildlife Area

Rozmus advised that he was working with Bur Oak to create a joint press release pertaining to the 105 acre addition to the English River Wildlife Area. Rozmus stated that once that was complete, he intended to go before the board of supervisors to formally announce the project to Washington County.

Updates:

a. Conservation Center Projection System

Rozmus stated that he was excited to show off the new projection system within the conservation center library. The system would significantly decrease the WCCB’s printing requirements for board meetings and trainings. In addition, Rozmus hoped it would allow him to better interact with the board during board meetings so that he could directly share his screen on his laptop to all those present.

b. Kewash Phase 2

Rozmus informed the board that he was still working with MSA and the DOT to complete the final checklist items and well as reimbursement processing. Rozmus did note that the recently implemented snow removal policy was well received by the public and definitely allowing more seasonal access to the trail.

c. Sockum Ridge Management

Rozmus advised the board that logging at Sockum Ridge would likely begin again any day now. Part of the contract did not allow the logger to work during deer season which closed on January 10th.

Review of monthly reports

Maintenance Technician Fritz Engel’s monthly report was provided and reviewed.

Ranger/Technician Cody Smith’s monthly report was provided and reviewed.

Ranger/Technician Brett Johnson’s monthly report was provided and reviewed.

Naturalist Assistant Randi Brase’s monthly report was provided and reviewed.

Naturalist Megan Jorgensen’s monthly report was provided and reviewed.

Executive Director Zach Rozmus’ monthly report was provided and reviewed.

Bills

During this time a summary of the bills totaling \$22,235.46 for the month of January, 2022 were presented to the board.

TO WHOM	FOR	AMOUNT
Ace-N-More	Batteries, boots, gloves, cleaning supplies, shop faucet maintenance	\$229.27
Agriland	Propane	\$1,547.76
Armstrong Heating & AC	Furnace maintenance	\$90.99
Arnold Motor	Brake cleaner	\$33.48
Brett Johnson	District Meeting lunch	\$8.51
CDW Government	Director computer	\$4,910.33
Cody Smith	District Meeting lunch	\$9.58
Copy Systems	Monthly contract	\$74.58
Custom Impressions	Prairie signs, clothing	\$571.14
Fritz Engel	District Meeting lunch	\$10.17

John Deere	Screws, hydraulic fitting, oil	\$109.43
Mike's Parts & Services	Wiring harness - plow	\$125.12
MSA Professional Services	Kewash phase 2 engineering	\$1,318.25
Printer's Workshop	Winter Earhtones	\$834.28
Sitler's Supplies	Naturalist closet lights	\$48.00
Tri-City Electric	Library projector	\$9,470.35
US Cellular	Monthly cell service	\$261.70
VISA	Taser battery, cdl, program materials, door sign, turtle accessories, winterfest, zoom membership	\$1,528.07
Walmart	Program supplies, cleaning supplies	\$103.03
Washington Discount Tire	Tire repair	\$24.50
Wemiga Waste	Trash removal	\$545.00
Windstream	Monthly internet	\$381.92
TOTAL BILLS		\$22,235.46

Meeting Adjourned: A motion was made by Barb Donkersloot and seconded by Bill Nickell to adjourn the meeting at 5:32 PM. Motion was carried unanimously.

SIGNATURE

DATE